

MINUTES FOR THE VESTRY MEETING
DECEMBER 15, 2011

PRESIDING: Rev. Bill Smith

Vestry Members present: Wayne Griffin, George Cleary, Adolfo Barrios, Janet Clarke, Norman Hudson, Bruce McLeod, Miguel Pena

Treasurer: Clarence Abrahams

Recording Secretary: Arlene Mighty

Vestry Member absent: Olga Chavez, Leandus Campbell

Others present: Bonnie Claren, Aurora Mata, Gertrude McLeod, Terri Mullins, Jeannie Stone

ITEM #	ACTION	Action to be taken by:
1. Opening Prayer 2. Adoption of Agenda	Opening prayer was said at 7:05pm by Fr. Bill Agenda was adopted as written. (B. McLeod, G. Cleary)	
3. Minutes of the Vestry Meeting of November 17, 2011 a. Adoption b. Matters arising c. Draft of the Parish Profile	Minutes were adopted as written. (B. McLeod, A. Barrios) Albertson's Cards, Shade Fabric - pending. A draft of the Parish Profile was submitted for the Vestry's approval. After discussing and reviewing the Parish Profile all members of the Vestry unanimously voted to submit the Profile to the Diocese after grammatical corrections are made.	A. Mighty
4. Report of the Priest in Charge Matters arising	Report was previously circulated. The next Bishop will be Canon Gregory Brewer. Members of the choir from each parish, have been invited to come together to form one large choir, to perform at the Consecration of the new Bishop. Each Parish has been asked to carry a banner. Six delegates need to be chosen for the next Diocesan convention to be held on January 22, 2012 in Melbourne. Three delegates and three alternates. Volunteers for delegates are Bonnie Claren, Gertrude McLeod, and George Adams. The alternates are Aurora Mata, Bruce McLeod, and Susan Adams. (W. Griffin, G. Cleary, all in favour.) Delegates and Alternates will need to attend a Deanery	

	meeting in Palm Bay on the Sunday afternoon before the Convention.	
5. Report of the Parish Officers		
a. Senior Warden	A Grant Proposal was submitted to UTO requesting \$30,000 to be used towards replacing the roof. If there are no other requests by Jan 1, the Bishop will write a cover letter endorsing our application and send it to Holy Faith by email. This can then be attached to the application along with supporting documents and submitted to UTO. Awards are made in June.	
b. Junior Warden	The vents in the attic are damaged and needs to be repaired. Cost is \$550. (G. Cleary, N. Hudson, all in favour). Help is needed to hang the Greens in the Church.	
c. Treasurer	Report circulated. Diocesan Pledge for the third quarter will be paid in December. Key for the Night Deposit will be left in the deposit bag that is kept in the office. Requesting permission to send a donation of \$25 to the Salvation Army (G. Cleary, N. Hudson, all in favour). Treasurer's report accepted as presented. (B. McLeod, G. Cleary, all in favour). Thank you Gertrude for setting up the Parochial Report on the computer!	
6. Matters arising		
7. Other reports		
a. Mission Activities		
i. Hispanic Ministry	Fund Raiser to be held in the Parish Center on December 17, starting at 10am. There will be food on sale, and music for dancing, fun and games for the kids. All are invited. Attended Ultreya in Orlando. Working with the congregation, trying to get them to contribute more money.	
ii. Search Committee	Presented a draft of the Parish Profile to the Vestry.	
iii. Vision Committee	No report	
iv. Youth and Education	Request for funds for one year, \$1467, for Sunday School was received. Materials should be ordered on a quarterly basis. A TV/DVD combo is available. The travel plans for the Youth Group, needs to be investigated further. Chaperones need to take the "Safe Child" course, offered by the Diocese. Each child needs permission-slip to go on trips.	
v. Pastoral Care and Outreach	No report	

Matters arising	None	
b. Maintenance Activities		
i. Grounds and Maintenance	No report	
ii. Activities/Men's Group	Will be planning future events.	
iii. Stewardship	Stewardship letter and Pledge cards have been mailed. Offering envelopes will be placed in the Narthex.	
iv. Finance	Budget was previously circulated and will be presented at the Annual Meeting. Funds from the Thrift Shop will be included in the budget.	
v. Thrift Shop	Sales had fallen off, but are beginning to pick-up. A member of the congregation enquired about a scholarship for her daughter. A scholarship application can be obtained from the schools guidance counselor, or gotten on line. Planning a "Fish Fry" to raise funds. DOK will set up and clean up, if a repast is held in the Parish Hall for a member of the Parish.	
Matters arising	Requesting a special Service Martin Luther King's birthday. A Deacon is needed for our Parish. It was suggested that the information be placed on the Website.	
8. Other matters of concern to Vestry Members	Help is needed with the Pictorial Directory. Mosquito Control was contacted. A "held harmless" affidavit needs to be signed. Motion - (G. Cleary, B. McLeod, all in favour). Old Catholic requesting that their name be placed on the Marquee. Also requesting permission to put up the Nativity Scene on the church grounds. Junior Warden to decide on location. Christmas items were donated to the Thrift shop and were sold.	
9. New business if any	Thanks were expressed to the outgoing Vestry members.	
10. Correspondence		
11. Date of next Vestry Meeting	January 8, 2012 after the Annual meeting	
12. Closing Prayer	Closing Prayer was said at 905pm by Fr. Bill	