

## **VESTRY MEETING MINUTES**

**APRIL 18, 2011**

**PRESIDING:** Rev. William H. Smith

**Vestry Members Present:** Janet Clarke, Wayne Griffin, Olga Chavez, Elias Jensen, Bonnie Claren, Juan Gomez, George Cleary, Aquinda Toppin

**Vestry Members Absent:**

**Treasurer:** George Adams

**Recording**

**Secretary:** Susan Adams

**Others Present:** Aurora Mata

**OPENING PRAYER:** Father Bill opened the meeting with a prayer at 6:10 PM.

**ADOPTION OF THE AGENDA:** A motion was made to adopt the agenda. (Wayne Griffin, Olga Chavez) All in favor.

**ADOPTION OF THE MINUTES OF MARCH 21, 2012:** A motion was made to adopt the minutes. (Wayne Griffin, Olga Chavez) All were in favor.

**MATTERS ARISING:** Father Bill mentioned that the sale of the African items for the orphanage and bikes was successful. The money brought in was \$456.00 Wayne has been in touch with Comcast and we will have a new phone number temporarily until they are able to switch everything over and then we will have the old number back in use. The new number is: 772-446-9619.

A motion was made to give permission to George Adams to sign off and fill out all the necessary paper work that Comcast needed to complete the installation. (Wayne Griffin, Bonnie Claren) All approved.

George Cleary spoke about the barbecue scheduled for May 12. He told the vestry that he hoped to sell at least 100 tickets and that he needed volunteers to help with the set-up and work during the barbecue. There would be a set-up on

Friday night to prepare for the day. Elias Jensen and Olga Chavez reported that they were selling tickets . Tickets also were sent to Bishop Bernie for the Old Catholics.

Father asked George Cleary if he had looked into getting an estimate for the repair of the roof. George said he would look into it. He also said the Air Conditioning was in good working order.

Father Bill asked George Adams if the the money in the amount of \$15,619.19 for the diocesan pledge had been sent. George replied that the pledge had been sent and received and also that the transfer of an account with TD bank was made to our general account at PNC bank.

**REPORT OF THE PRIEST-IN-CHARGE:** Father Bill stated that he would be leaving for New York on April 19th and that Father Burnett would preside at the Sunday services.

Father Bill talked about the Church of God of Prophecy who has services in Schendoah Hall on Sundays. There are approximately 40 people in attendance and they were asked to return the room back the way they found it when finished worshipping. They pay us \$50. a week for the use of the room.

**MATTERS ARISING:** No matters were raised.

**REPORT OF PARISH OFFICERS:**

A. SENIOR WARDEN: No report at this time

B. JUNIOR WARDEN: George Cleary reported ticket sales are going well for the barbecue.

C. TREASURER REPORT: Expenses exceeded revenues for both the month to date and year to date. The difference for each was explained on the March treasurer's report. The treasurer spoke to Earl Pickett at the diocesan office and asked about the audit process for the church. Mr. Pickett explained that the best method would be to have a group of individuals from the church audit the books each year, however if that were not possible this year, it would be okay to

have the same one individual perform the audit for 2011.

**HISPANIC MINISTRY:** Olga Chavez informed the vestry that there was a meeting on Monday evening with Elias Jensen and George Adams to talk about what could be done to raise money for the church. She stated that they thought the three items that were to be addressed was (1) a priest, (2) the roof,(3) the land next door. They felt that a decision should be made on these three items. The cost of the land next door is \$1450. monthly. There was a motion for the committee to start looking into possibly having a flea market on Saturdays and to present to the vestry firm proposal of dates etc. (Aquinda Toppin, Wayne Griffin) All were in favor.

Elias Jensen asked about pressure washing the building that is on the land and renting a power washer. Aquinda Toppin offered the lending of such machine. If he needed more than one, he said that usually rental is \$60. a day. He would also like to paint the building so that it is not such an eyesore for people attending our facilities. He would paint it the same color as the rest of our buildings. Elias Jensen also asked for swings and slides for the children in the fenced in area by the Thrift Shop. This would keep them safe while playing after church during the gathering in the parish center. George Cleary and Elias Jensen are to work together on this project.

The subject of the Flea Market came up later in the meeting and it was decided that there would be a committee of seven involved to co-ordinate different areas of the church helping. Those people would be Aquinda Toppin for co-ordinating food for sale, Bonnie Claren, Elias Jensen, George Adams, Olga Chavez, Ethlyn Moody for the Thrift Shop, and Allen Anter for advertising. They felt they also needed to check with the county, and they definitely needed the support of all the parishioners. (Wayne Griffin, Aquinda Toppin) The vote was all in favor.

Search Committee: No report. They had not had a meeting.

Other Matters of Concern to Vestry Members: Father Bill stated there would be a combined service on May 27th at 11AM for Pentecost. He informed us that this was special in many ways, one being his 48th anniversary of ordination. He

was hoping that this could be broadcast on Spanish radio. There would be a luncheon following the service.

Aquinda Toppin mentioned that she would be working on the Harvest Affair, Orlando Trip, and the Christmas Party for the Parish. Father asked Aquinda if she would write up a proposal and submit it to the vestry of her intentions, so that it could be voted on and would be on record for a time when there would be another priest and he or she could see that these items were already in place.

Wayne Griffin gave Olga Chavez the keys to the parish since she is the new senior warden of the church.

There was a question about having the Old Catholics placed on the web page under our listing of services. It was felt that it should not be placed on our home page but possibly under outreach or a place appropriate on the web, but not on the home page. A motion was made and adopted for the Old Catholics to be advertised on the web page but not on our home page, but possible under outreach etc. (Wayne Griffin, Olga Chavez)

A motion was made and adopted to move vestry meetings to 6:30 PM instead of 6PM. (George Cleary, Aquinda Toppin)

Date of Next Vestry Meeting: May 23rd...6:30PM

Closing Prayer: Father Bill closed the meeting with prayer at 7:40PM

Respectfully submitted,

Susan Adams, Recording Secretary