

# **VESTRY MEETING MINUTES**

**JUNE 20, 2012**

**PRESIDING:** Rev. William H. Smith

**Vestry Members Present:** Janet Clarke, Aquinda Toppin, Olga Chavez, Elias Jansen, Juan Gomez, Bonnie Claren, George Cleary

**Vesrty Member Absent:** Wayne Griffin, Carmen Mendoza

**Treasurer:** George Adams: absent

**Interim recording secretary:** Dianne Moehl

**Others Present:** Clarence Abrahams, Bruce McLeod, Gertrude McLeod

**OPENING PRAYER:** Father Bill opened the meeting with a prayer at 6:30 PM

**ADOPTION OF THE AGENDA:** A motion was made to adopt the agenda (Olga Chavez, Janet Clarke) All were in favor.

**ADOPTION OF THE MINUTES OF MAY 23, 2012:** A motion was made to adopt the minutes, (Olga Chavez, George Cleary) All were in favor.

**MATTERS ARISING:** Father Bill remarked that the agreement with the Unity Church of God of Prophecy was due for review and that they are pleased with the arrangement. George Cleary noted that it is costing Holy Faith \$50.00 for electricy, and that they were originally a congregation of 10 to 15, but now have increased to 30 or more. And that we may need more insurance to cover them. George also said that maybe we should be charging them an amount similar to what paid by Fr. Bernie's group. It was mentioned that Fr. Bernie's group uses the church and not just a room in the hall. Father Bill stated that when the agreement was signed it was with the understanding that we would not be responsible for any accidents. Bonnie Claren wondered if it was a good idea to chase away a church group because of money. Janet Clarke remarked that it seemed to be a good for outreach. Fr. asked that someone make a proposal to refer the matter to the rental committee for review. Proposal was made by Aquinda Toppin, 5 were in favor.

**REPORT OF THE PRIEST- IN-CHARGE:**

Father Bill reported that the treasurer had a recommendation from the insurance company to increase liability insurance coverage, which is currently at \$25K for a cost of \$150 per year. It was mentioned that the cost for \$50K would be \$200, 75K \$350, 100K for \$500 250K for \$1000, 500k for \$1500 and 1 million for \$2500. The treasurer suggested that 100K would be a better level. Clarence Abrahams said that this in view of the fact that the church does not take in large amounts of cash an increase was not necessary. A motion was made to stay. All were in favor. Bonnie Claren asked if this policy covered anything other than the money that is collected and the counters and was told that this was all that this policy covered.

Bonnie Claren wondered why we were not singing the Gloria and the Lord's Prayer. Father Bill will address the matter with Susan Adams

**MATTERS ARISING:** No matters were raised

### **REPORT OF PARISH OFFICERS:**

**A. Senior Warden:** Correspondence was had from Cannon Bennett re: notice of Conference of Ministry to be held on Saturday September 15<sup>th</sup> from 10AM to 3PM for any one interested in their vocation and direction as a Christian. This conference is required for all those who seek ordination. The cost is \$10.00 Correspondence was also had from Life Line Screening regarding holding a session at Holy Faith, Olga Chaves suggested that this could be done on a Saturday possibly in October, in order to give time to publicize to church member and this is also a time when most people will be back from summer vacations. Life Line Screening will donate \$10.00 per person, and they can accommodate up to 90 people. Aquinda Toppin noted that there are no events planned for September. Bonnie Claren remarked that it doesn't necessarily need to be done on a Saturday. Olga Chaves has agreed to co-ordinate, with Life Line Screening.

**B. Junior Warden:** The Junior warden expressed his concerns regarding Tina Guerrero's and her supposed absences from the office, George stated that he has called the office at various times and received no answer, he also mentioned that she seems to have uninvited guests (her son). And that she does not seem to fulfill her obligation. Janet Clarke said that Tina Guerrero does have to leave the office on occasion to bring various papers and forms to the church. Father Bill mentioned that Tina's son is there for a purpose which is confidential. Father Bill asked that George document dates and times, Clarence Abrahams reminded that this is the responsibility of the Priest, in the absence of a parish administrator. Bonnie Claren remarked that when she was Sr. Warden she occasionally asked Tina to perform some last minute project which kept her at least ½ hour past her regular, and that she did so willingly, with out compensation. Father Bill remarked that he has no complaint with Tina. Father also asked that George see her if he has any further complaints regarding Tina and closed the matter.

**C: Treasurers report:**

	MTD	YTD
Revenues	\$14522	\$69376
Expenses	14484	90484
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Total	\$38	\$21108

The total for this month was positive. The Year to Date deficit consists of items mentioned in prior years.

Clarence Abraham noted that a payment of \$15,619 was made to the diocese, and he wondered where the documentation was for this payment. And that an investigation needs to be made as to why this payment was made. With the revenues down 21K he questioned why this payment was made. Clarence Abrahams remarked that revenues were not keeping up with expenses. Aquinda Toppin said that at a prior meeting she made a motion to make the payment to the diocese, which was done. Father Bill said that we received a note from the bishop thanking us for our check and stating that we are now in compliance with the canons of the diocese. Clarence Abrahams said that he believes that we are over compliant and while he is not threatening to sue the parish, members have sued parishes for misuse or not using funds properly. The reason that he is speaking here is that he would like to see a breakdown of all accounts, one of the things he would like to see is a designated account for the building fund. And that no funds designated for the building fund should be used for diocese. Father Bill suggested that he put his concerns in writing so that the members of the vestry not in attendance will know what his views are.

**HISPANIC MINISTRY:** There will be an Ultrea on September 8<sup>th</sup>, at Holy Faith.

**SEARCH COMMITTEE:** Cannon Bennett will meet with the search committee on Sunday June 24<sup>th</sup>. Bonnie Claren stated that it was voted that the 3 members in question should remain on search committee as they have done a lot for the church and for the search committee. . Father Bill reiterated that as far as he is concerned anyone who is on the rolls, can serve on any committee that the vestry wants them to, until they ask to be taken off the roll. Aquinda Toppin wondered why Cannon Bennett sent an e-mail in regard to this matter. Father Bill responded that a question was raised by the search committee chair and was discussed at the last vestry meeting. Bruce McLeod stated that the question was raised regarding his attendance at services by the members in question, he also said that he does attend services at Holy Faith except for one Sunday when he went elsewhere but that does not make him a member of that church. Bruce McLeod also said that he made all of the copies needed by the search committee questionnaire, and also came up with a way to score the questionnaire and that his wife came up with a way to put it on the computer.

Father Bill wondered why if the search committee is not pleased with the chair of the committee they have not voted on a replacement. Clarence Abrahams stated that at this time it is probably too late to make a change, and that a good meeting was held with vestry and they are prepared to go forward and meet with Cannon Bennett on Sunday. Aquinda Toppin suggested that perhaps Father Bill should speak to the chair of the search committee. Father Bill stated that he is not allowed to have anything to do with the search process, as the search committee is the creation of the vestry. Bruce McLeod stated that after the profile was complete the chair wanted to add to it. Father Bill again stated that it is probably too late to make a change.

**VISION COMMITTEE:** 6 in attendance, it was decided not to have another meeting until October when vacations are over and there is somebody to take charge for quite some time.

**YOUTH AND EDUCATION:** Bonnie Claren thought that Carmen Mendoza was handling this, and she is not in attendance.

**PASTORAL CARE OUTREACH:** Nothing to report at this time.

**MATTERS ARISING:** No matters rising

**OTHER MATTERS OF CONCERN:** Father Bill remarked that he continues to get compliments on the attractiveness of the campus, and seemed to invite people in, and that people notice George Cleary's Tuesday crew

**ACTIVITIES:** Aquinda Toppin noted that whatever activities she had written on the calendar was no longer there. Father Bill asked if her list was perhaps with the office. George Cleary stated that the list should be given to the secretary and that she would up-date the calendar. Olga Chavez asked for a list of activities for the remainder of the year, she requested that Aquinda give the list to the secretary to have ready for the next vestry meeting. George Cleary will co-ordinate with Aquinda Toppin on the annual BBQ, November 3<sup>rd</sup> was suggested. Also a black & white ball was suggested for December. Janet Clarke mentioned that more things were needed to sell in the thrift shop. Aquinda Toppin mentioned that there utensils left in the kitchen, and will be put in the thrift shop if not claimed.

**Correspondence:** There was no correspondence.

**Old Business:** Clarence Abrahams questioned an item in the April minutes. George Cleary questioned if any progress had been made on the repairs to the roof. Father Bill suggested that in Wayne Griffins absence the matter be tabled.

**DATE OF NEXT VESTRY MEETING:** July 18<sup>th</sup> 2012 at 6:30 PM

**CLOSING PRAYER:** Father Bill closed the meeting with a prayer at 8:15 PM.

Respectfully submitted,

Dianne Moehl, interim recording secretary